



## **WATER COMMISSION BOARD MEETING**

**Wednesday, November 20, 2019 – 12:30 pm**

**Lausmann Annex Room 151/157**

**200 S. Ivy Street, Medford, Oregon 97501**

### **AGENDA**

11:30 a.m. LUNCH

11:45 a.m. STUDY SESSION – Cost of Service Study Presentation - Part II of II  
(Shawn Koorn, HDR)

12:30 p.m. BOARD MEETING – Shall Begin at the Conclusion of the Study Session

**1. Roll Call**

**2. Pledge of Allegiance**

**3. Comments from the Audience**

Comments will be limited to 4 minutes per individual, group or organization; please sign in.

**4. Approval or Correction of the Minutes of the Last Regular Meeting of November 6, 2019**

**5. Review of Vouchers**

**6. Staff Reports**

6.1 Engineer's Report (Principal Engineer Eric Johnson)

6.2 Operations Report (Water Maintenance Supervisor Brian Davidson)

6.3 Water Treatment/Quality Report (Water Treatment/Quality Director Ben Klayman)

6.4 Finance Report (Finance & Administrative Services Director Tessa DeLine)

6.5 I.T. Report (Information Technology Administrator Kris Stitt)

6.6 HR Report (Human Resources Manager Tanya Haakinson)

**7. Manager's Report**

**8. Propositions and Remarks from the Commissioners**

**9. Adjourn**

<b>DATES TO REMEMBER</b>					
<b>DATE</b>	<b>DAY</b>	<b>TYPE OF MEETING</b>	<b>STUDY SESSION TIME &amp; TOPIC</b>	<b>REGULAR MEETING</b>	<b>LOCATION</b>
<i>Thursday &amp; Friday, November 28 &amp; 29, 2019 – Thanksgiving Holiday – Offices closed</i>					
12/04/19	Wed	Board Meeting	11:45am – Audit	12:15pm	Lausmann Annex, RM 151
12/18/19	Wed	Board Meeting	11:45am – MWC Building Planning	12:30pm	Lausmann Annex, RM 151
<i>Wednesday, December 25, 2019 – Christmas Holiday – Offices closed</i>					
<i>Wednesday, January 1, 2020 – New Year’s Day – Offices closed</i>					
01/01/20	Wed	None	MEETING CANCELED DUE TO HOLIDAY		
01/15/20	Wed	Board Meeting	11:45am – BBS Operations Update	12:15pm	Lausmann Annex, RM 151
<i>Monday, January 20, 2020 – Martin Luther King Jr. Day – Offices closed</i>					